



June 2022

Dear Parents and Carers,

At the Ferns Primary Academy, we take attendance very seriously and like all our children to meet their full potential. The more time that children miss from school, the more impact this has on their academic attainment.

We are seeing an increasing number of requests for absence during school term time. Unless there are exceptional circumstances surrounding these requests, we are unable to authorise any term time absence. We would also like to advise you that non-urgent appointments (such as routine dental appointments, opticians etc) should not be taken during school hours.

We would like to remind you that any unauthorised absences may result in a penalty notice. The threshold for penalty notices is 5 unauthorised days (equivalent to 10 sessions) over a 10 school week period. These absences do not need to be consecutive. A penalty notice is £60 per parent, per child if paid within 21 days of its issue.



If you have any questions in relation to attendance, please do not hesitate to contact me.

Kind Regards,

Miss N Slater  
Academy Head

Proud of be a part of



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